

# **Scoil Eanach**

## **Sráid na Cathrach**

### **Co. an Chláir**

**Fón - 065-7084850.**  
**email – [secretary@annaghns.com](mailto:secretary@annaghns.com)**  
**Charity No: 20110543**



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**5ú Meán Fómhair, 2023.**

**Dia daoibh a Thuismitheoirí,**

### **JUNIOR INFANTS**

We welcome all our pupils back to school after the summer holidays, with a special welcome to all our new pupils. We hope they will be happy during their time in our school. Our school doors are opened to admit our pupils from 9 a.m. onwards. If your child arrives before 9 a.m. they may queue up outside their respective classroom doors if it is not raining. If it is raining, please remain in your car, as we cannot admit them until the staff are in position to supervise them from 9 a.m. onwards, for insurance purposes. Pupils are not allowed to run or play around the yard before 9 a.m., again for insurance purposes, as they are unsupervised. All our pupils are allowed out between 9.10 a.m. and 9.20 a.m. under teacher supervision. Classes begin at 9.20 a.m.

In order to allow our new Jnr. Infants time to adjust to their new surroundings, they will be going home at 12 noon until Friday the 8<sup>th</sup> of September. From Monday the 11<sup>th</sup> of September they will be in school until 2 p.m. Even though many of them have been to playschool, they needed this time to re-adjust after the long break from playschool. If at any time during the year you have a query, please do not hesitate to phone the school on 0657084850 to make an appointment to discuss your concerns, with the class teacher, or by email: [secretary@annaghns.com](mailto:secretary@annaghns.com)

Gary Sexton will be taking our pupils for GAA skills every Wednesday from the 6<sup>th</sup> of September onwards. Required PE gear for that day will be grey polo shirt, black or navy tracksuit bottoms. Please note for all other days of the week a school uniform should be worn unless the class teacher advises otherwise.

A talk for parents of Confirmation pupils will be on Tuesday the 26<sup>th</sup> of September at 7.30pm in Miltown Malbay Community Centre.

A talk for parents of Holy Communion pupils will be on Tuesday the 19<sup>th</sup> of September at 7.30pm in Miltown Malbay Community Centre.

### **PUPIL PERSONAL ACCIDENT INSURANCE FORM**

All pupils in Primary schools are automatically covered by Public Liability Insurance. However, as always if any families require Pupil Personal Accident Insurance. The Form is available from our school, should you require it. The cost is €6 per pupil for

school activities only or €9 per pupil for 24-hour cover. There is no obligation on you to take out this insurance. The closing date to receive your application is **no later than FRIDAY the 15<sup>TH</sup> SEPT.**

### **PUPIL ABSENT FROM SCHOOL**

Please note that **all** absences require an explanation to be provided for the National Educational Welfare Board on the first day the pupil returns after the absence. To facilitate this we have added an online absent form to our website: [www.annaghns.com](http://www.annaghns.com), under the Contact tab at the top. So parents please fill in and click submit any absence your child(ren) has had since returning.

### **LABEL EACH ITEM OF SCHOOL UNIFORM PLEASE**

We urgently request that you write your child's name, in permanent marker, on each item of the school uniform, including grey polo tops and tracksuits.

Pupils from Junior Infants – 2<sup>nd</sup> classes do not use a school journal. For these classes we use an online platform called Seesaw. 3<sup>rd</sup> – 6<sup>th</sup> classes do use our Homework Journal, which contains important elements from our Code of Behaviour & Discipline.

### **HOMEWORK**

It is school policy to give homework from Monday to Thursday each week. To ensure your child gets maximum benefit from this work when it is assigned, we ask you the parents to show that extra interest in your child by:

- (a) Checking that written homework is done neatly and carefully.
- (b) Examining spellings & tables nightly.
- (c) Listening to reading nightly.
- (d) Checking that homework is complete and then signing the homework notebook, nightly.
- (e) Please ensure that your children have their correct books and copies in their bags each day.
- (f) Homework is assigned by each class teacher via Seesaw or Google Classroom or in their homework journal.

### **SCHOOL MEALS (Healthy Eating)**

**NOTE:** Friday is the **only** treat day, but it should only be something small. An excess of sugar in their system will give them too much energy to allow them concentrate in class. If you wish to cancel your child's hot meal a parent needs to log onto the system, not the class teacher.

### **INSTRUCTIONS FOR PAYING SCHOOL BILLS**

All school bills must be paid online. Where a particular fee is small, we combine it with other fees, for your convenience. We issue only one invoice during each of the four school terms; (Sept – Oct), (Nov – Dec), (Jan – Mar), (April – June) Each school invoice must be paid **by the date indicated on the invoice.** We encourage all our parents to deal with each invoice promptly because administrating this system

is extremely time consuming, so your co-operation in this matter will be very much appreciated..

- ❖ Clearly it is vital one Invoice is paid before another one is due the following term.
- ❖ We need to be able to close each invoice file within a period of four weeks from the date of issue.
- ❖ We would be grateful if you could pay an invoice in one payment during this four-week period.
- ❖ If you mislay an Invoice, let us know immediately, and we will re-issue it.
- ❖ Instructions on how to pay an invoice, are at the top of each invoice.
- ❖ You will be issued with an itemised invoice.
- ❖ Please do not bring in any money as we are a cashless school. We thank you for your cooperation and support in this matter.

Go raibh maith agaibh as do chuid tacaíochta agus táimid ag súil go mór le bheith ag obair le chéile, i rith na bliana.

Le gach dea-ghuí.

**Michael King**  
(Principal)